

AGENDA
Louisiana State Board of Architectural Examiners
Baton Rouge, Louisiana
March 01, 2013
10:00 AM

1. Call to order by the President.
2. Approval of minutes from the meeting held December 14, 2012.
3. IDP Report - Marsha Cuddeback (unable to attend due to IDPAC Meeting).
4. Executive Director's primary office functions:
 - A. Preparation for 2013 firm renewals.
 - B. Processing 2013 delinquent renewals/notified by letter February 26, 2013.
 - C. Finalized and recorded lease with Rotary and Facility Planning and Control.
 - D. Attendance:
 1. January 9-13, 2013/MBE/Com 6/Orlando.
 2. January 29/FMO.
 3. January 31 to February 1/Critical Issues Summit.
5. Legal - Paul Spaht
 - A. NOI/Rule 1303 (description of architect stamp or seal) appeared in November 20, 2012 LA Register/Adoption.
 - B. NOI/Rule 1905/1907 (General Disciplinary Guidelines) appeared in November 20, 2012 LA Register/Adoption.
 - C. Proposed NOI/Military rule.
 - D. Proposed NOI/Architect Emeritus.
 - E. Jimmy Castex email dated December 17, 2012/keep and maintain documents electronically.
 - F. Fire Marshal Roundtable (December 6, 2012 minutes); January 29, 2013 meeting/Simmons.
 - G. Clarence Babineaux (SGB) email dated January 7, 2013/meaning of "contract drawings".
 - H. Mikael Kane email dated December 19, 2012/continuing education "AIA Virtual

Convention”.

- I. Ken Bergeron email dated January 9, 2013/continuing education/credit for repeat presentations.
 - J. Jim Bello email dated January 24, 2013/Pointe Coupee Parish Police Jury construction project.
 - K. **10:45** Eric Baham appearance/email dated February 12, 2013/intern architect/ARE
 - L. Enforcement Report.
6. Review of January, 2013 budget report.
7. Future meeting dates:
- Friday, June 7
 - Friday, September 20
 - Friday, December 13

SC/NCARB
Annual NCARB

Charleston, SC
San Diego, CA

March, 2013
June, 2013